



TIMARU BOYS' HIGH SCHOOL

THOMAS HOUSE ENROLMENT CONTRACT 2024

A CONTRACT WITH THE TIMARU BOYS' HIGH SCHOOL BOARD OF TRUSTEES

1. I/We, _____ accept my/our son _____ has gained a place in Thomas House and undertake that he will fill that place term 1 of the _____ school year.
2. I/We recognise that I/We have accepted a contract for 4 terms accommodation. If, due to extenuating circumstances a refund is requested, the Board of Trustees may consider an application in writing for remission of part of the annual boarding fee. A term's notice will be required before any refund is considered. I/we accept the Board's decision on any fee remission application shall be final.
3. I/We understand that no fee remission will be made for any students leaving the hostel after Week 10, Term 2.
4. Should my/our son be stood down, suspended, excluded or expelled from Thomas House Hostel, I/we accept that retention of boarding fees is at the discretion of the Board.
5. I/We understand that my/our son's boarding fee is set annually at the discretion of the Board of Trustees and is payable by me/us in three instalments with payments due on 28 February, 30 April, 30 July 202. The first instalment will be invoiced in January.

Non-payment of fees will be referred to a Debt Collection Agency and all recovery costs incurred will be the responsibility of the debtor.

The option of direct credit is available. Alternative methods of payment can be arranged following application to the Business Manager. I/We also accept that the Board of Trustees reserves the right to adjust the boarding fees as it may deem necessary in the light of inflationary trends.

6. Upon my/our acceptance of the offer of a place in Thomas House for my/our son, I/we agree to pay a bond of **\$500**, to be returned with this signed contract, and acknowledge that this bond will be retained by the Board of Trustees until my/our son leaves Thomas House when it will be refunded. **(Pay by deposit into bank account: TBHS Thomas House 123159 0038004 02 and write date of deposit overleaf)**

The Board of Trustees reserves the right to use this bond to recover outstanding debts including withdrawal without adequate notification.

7. I/We agree to pay the Board of Trustees an additional sum of **\$200** for Medical Fees, to be invoiced on Thomas House Accounts as required. This fee will cover the cost of medical consultations, medical prescriptions, associated travel and medical costs. The Medical Fee may require extra funds during my/our son's residence. Any money remaining when my/our son leaves Thomas House will be refunded.
 - a. The Director of Boarding or his nominee agrees to notify the parent/s or guardian immediately in the case of serious injury or illness to the student.
 - b. In the event of a student requiring urgent medical treatment and should the hostel be unable to contact either parent/s or guardian, the Director of Boarding or his nominee shall be authorised to

consent to any medical treatment or operation which may be necessary in the interests of the student's health.

8. I/We agree to pay the Board of Trustees an annual sum of **\$150** for Amenities. This fee covers special activities, outings and purchases that benefit the boys and is non-refundable.
9. I/We accept that these terms and conditions continue to apply to each and every year of my/our son's residence in Thomas House.
10. Any correspondence concerning the residence of my/our son in Thomas House as laid down in this contract, or the payment of boarding fees, must be addressed to:

The Administrator (Hostel)
Timaru Boys' High School Board of Trustees
Private Bag 903
TIMARU

11. In signing this contract, I/we acknowledge and accept all the requirements (including medical information and consent forms), policies and the declaration set out and contained in the prospectuses and in this contract and in the Enrolment Form of Timaru Boys' High School and Thomas House. I/We further accept that my/our son will be subject to and conform to all the rules, regulations and discipline of Timaru Boys' High School and Thomas House.
12. I/We acknowledge I/we have discussed all the requirements, policies and the declaration as set out in the prospectuses and in the Enrolment Forms of Timaru Boys' High School and Thomas House with our son and he has acknowledged he understands them.
13. Unless I/we have advised the Director of Boarding in writing before the commencement of boarding, I/we consent to the publication and circulation of my/our name and address details to other hostel parents.
14. This contract will be reviewed annually by the Board of Trustees.

Signed:	Date:
_____	_____
Signed:	Date:
_____	_____
Names of Parents/Guardian (please print)	Date Bond Deposited:
_____	_____
	Cheque Attached: Yes/No
_____	_____
Address:	

Email:	

Phone:	Mob:
_____	_____